

REQUISITION & PROPOSAL

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL DEPARTMENT

DATE: 3/5/2020
ORIGINATING DEPT NO. UPON REQUEST

TO: Prospective Vendors
Please **procure** the following and **DELIVER TO**:

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL OFFICE
1901 EZRA TRICE BLVD
MOBILE, AL 36602

NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE

The Alabama State Port Authority will be accepting bids on the following items.

CONTRACT TERM:

Pricing will remain fixed for a period of twelve (12) months with an option to issue a second, third, fourth, and fifth 12 month agreement with the same pricing, terms and conditions. The second, third, fourth, or fifth agreement, if agreed by both parties, would begin the day after the first, second, third, or fourth agreement expires. Any successive agreement must have written approval of both the state and vendor.

The brands and model numbers referenced provide a level of quality and unless otherwise specified are not restrictive. Vendors bidding alternate items must provide complete descriptive/technical literature for consideration and evaluation of their bid.

This is NOT an order; it is the basis for evaluation of pricing and award of bid. Award of this contract does not obligate the Alabama State Port Authority to purchase any minimum number of items/units/quantities. Orders will be placed on an as needed basis.

Items must be delivered within 2 working days ARO.

ALL SHIPPING & HANDLING CHARGES MUST BE INCLUDED IN YOUR UNIT PRICE.

Prospective bidders are advised that pricing must be submitted on each line item. Failure to price each item will result in the bid being regarded as "incomplete" and it will not be considered in the bid tabulations.

It is the aim of the ASPA to award this Contract to lowest overall bidder based on unit price and carried out to the extensions as stated. The extensions reflect estimated usage over a one-year period. ASPA reserves the right to award Items 1 – 90 separate from Items 91 – 215 if it is in their best interest.

Company Name: _____

Authorized Signature: _____ Print Name: _____

The Alabama State Port Authority reserves the right to reject any and all bids.

Bid Opening is 3/5/2020 at 10am. in the McDuffie Conference Room

Bids must be labeled: Bearings, Housings, Adapters, Seals, Etc. – 3/5/2020

Bearings, Housings, Adapters, Seals, Etc.

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 MOBILE, AL 36602

| NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE | | | | | |
|---|--------------|----------------------------------|-----|------------|-----------|
| ITEM | MANUFACTURER | DESCRIPTION | QTY | UNIT PRICE | EXTENSION |
| 1 | FALK 0744993 | 1025G SLEEVE EXPOSED BOLT | 1 | | |
| 2 | FALK 0744983 | 1025G SLEEVE SHROUDED BOLT | 1 | | |
| 3 | FALK 1203219 | 1025G FLEX HUB RSB | 10 | | |
| 4 | FALK 0785321 | 1025G SEAL KIT EXPOSED BOLT | 1 | | |
| 5 | FALK 0785311 | 1025G SEAL KIT SHROUDED BOLT | 1 | | |
| 6 | FALK 0729189 | 1025G FASTENER SET SHROUDED BOLT | 2 | | |
| 7 | FALK 0729199 | 1025G FASTENER SET EXPOSED BOLT | 2 | | |
| 8 | FALK 0744998 | 1050G SLEEVE EXPOSED BOLT | 4 | | |
| 9 | FALK 0744988 | 1050G SLEEVE SHROUDED BOLT | 1 | | |
| 10 | FALK 1203224 | 1050G FLEX HUB RSB | 4 | | |
| 11 | FALK 0785316 | 1050G SEAL KIT SHROUDED BOLT | 1 | | |
| 12 | FALK 0785326 | 1050G SEAL KIT EXPOSED BOLT | 1 | | |
| 13 | FALK 0729194 | 1050G FASTENER SET SHROUDED BOLT | 1 | | |
| 14 | FALK 0729204 | 1050G FASTENER SET EXPOSED BOLT | 2 | | |
| 15 | FALK 0246655 | 1050T HUB RSB | 2 | | |
| 16 | FALK 0775807 | 1050T10 COVER-GRID ASSY | 2 | | |
| 17 | FALK 0775810 | 1050T10 COVER | 2 | | |
| 18 | FALK 0776653 | 1050T10 SEAL KIT | 2 | | |
| 19 | FALK 0762813 | 1050T GRID | 2 | | |
| 20 | FALK 0775800 | 1050T10-1070T10 COVER FSTNR SET | 2 | | |
| 21 | FALK 0246656 | 1060T HUB RSB | 1 | | |
| 22 | FALK 0775808 | 1060T10 COVER-GRID ASSY | 1 | | |
| 23 | FALK 0775811 | 1060T10 COVER | 1 | | |
| 24 | FALK 0776654 | 1060T10 SEAL KIT | 1 | | |
| 25 | FALK 0762814 | 1060T GRID | 1 | | |
| 26 | FALK 0246657 | 1070T HUB RSB | 1 | | |
| 27 | FALK 0775809 | 1070T10 COVER-GRID ASSY | 1 | | |
| 28 | FALK 0775812 | 1070T10 COVER | 1 | | |
| 29 | FALK 0776655 | 1070T10 SEAL KIT | 1 | | |
| 30 | FALK 0758250 | 1070T GRID | 1 | | |

Company Name: _____ Authorized Signature: _____

Bearings, Housings, Adapters, Seals, Etc.

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|---|--------------|---------------------------------|-----|------------|-----------|
| ITEM | MANUFACTURER | DESCRIPTION | QTY | UNIT PRICE | EXTENSION |
| 31 | FALK 0246659 | 1090T HUB RSB | 1 | | |
| 32 | FALK 0776208 | 1090T10 COVER – GRID ASSY | 4 | | |
| 33 | FALK 0776215 | 1090T10 COVER | 5 | | |
| 34 | FALK 0776709 | 1090T10 SEAL KIT | 1 | | |
| 35 | FALK 0758252 | 1090T GRID ASSY | 5 | | |
| 36 | FALK 0776194 | 1090T10 COVER FASTENER SET | 1 | | |
| 37 | FALK 0246660 | 1100T HUB RSB | 4 | | |
| 38 | FALK 0776209 | 1100T10 COVER – GRID ASSY | 4 | | |
| 39 | FALK 0776216 | 1100T10 COVER | 1 | | |
| 40 | FALK 0707189 | 1100T10 SEAL KIT | 1 | | |
| 41 | FALK 0758253 | 1100T GRID | 4 | | |
| 42 | FALK 0776196 | 1100T10 COVER FASTENER SET | 1 | | |
| 43 | FALK 0246661 | 1110T HUB RSB | 2 | | |
| 44 | FALK 0776210 | 1110T10 COVER-GRID ASSY | 2 | | |
| 45 | FALK 0776217 | 1110T10 COVER | 2 | | |
| 46 | FALK 0707190 | 1110T10 SEAL KIT | 2 | | |
| 47 | FALK 0758254 | 1110T GRID | 2 | | |
| 48 | FALK 0776196 | 1100/1110T10 COVER FSTNR SET | 2 | | |
| 49 | FALK 0246662 | 1120T HUB RSB | 1 | | |
| 50 | FALK 0776211 | 1120T10 COVER-GRID ASSY | 1 | | |
| 51 | FALK 0776218 | 1120T10 COVER | 1 | | |
| 52 | FALK 0707191 | 1120T10 SEAL KIT | 1 | | |
| 53 | FALK 0758255 | 1120T GRID | 1 | | |
| 54 | FALK 0776221 | 1120T10-1140T10 COVER FSTNR SET | 2 | | |
| 55 | FALK 0246663 | 1130T HUB RSB | 6 | | |
| 56 | FALK 0776212 | 1130T10 COVER – GRID ASSY | 1 | | |
| 57 | FALK 0776219 | 1130T10 COVER | 1 | | |
| 58 | FALK 0707192 | 1130T10 SEAL KIT | 27 | | |
| 59 | FALK 0758256 | 1130T GRID | 1 | | |
| 60 | FALK 0246664 | 1140T HUB RSB | 1 | | |

Company Name: _____ Authorized Signature: _____

Bearings, Housings, Adapters, Seals, Etc.

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| ITEM | MANUFACTURER | DESCRIPTION | QTY | UNIT PRICE | EXTENSION |
| 61 | FALK 0776213 | 1140T10 COVER-GRID ASSY | 1 | | |
| 62 | FALK 0776220 | 1140T10 COVER | 1 | | |
| 63 | FALK 0707193 | 1140T10 SEAL KIT | 1 | | |
| 64 | FALK 0758257 | 1140T GRID | 1 | | |
| 65 | FALK 0333091 | 1160T HUB RSB | 2 | | |
| 66 | FALK 0758284 | 1160T10 COVER-GRID ASSY | 2 | | |
| 67 | FALK 0767951 | 1160T10 COVER | 2 | | |
| 68 | FALK 0725615 | 1160T10 SEAL KIT | 2 | | |
| 69 | FALK 0758259 | 1160T GRID | 2 | | |
| 70 | FALK 0744116 | 1150T10-1160T10 COVER FSTNR SET | 2 | | |
| 71 | FALK 1153257 | 1160T10/20 SEAL | 2 | | |
| 72 | FALK 0333092 | 1170T HUB RSB | 2 | | |
| 73 | FALK 0758285 | 1170T10 COVER-GRID ASSY | 2 | | |
| 74 | FALK 0767952 | 1170T10 COVER | 2 | | |
| 75 | FALK 0725616 | 1170T10 SEAL KIT | 2 | | |
| 76 | FALK 0758260 | 1170T GRID | 2 | | |
| 77 | FALK 0744117 | 1170T10-1180T10 COVER FSTNR SET | 2 | | |
| 78 | FALK 0333093 | 1180T HUB RSB | 1 | | |
| 79 | FALK 0779490 | 1180T10 COVER-GRID ASSY | 1 | | |
| 80 | FALK 0767953 | 1180T10 COVER | 1 | | |
| 81 | FALK 0725617 | 1180T10 SEAL KIT | 1 | | |
| 82 | FALK 0758261 | 1180T GRID | 1 | | |
| 83 | FALK 0333095 | 1200T HUB RSB | 1 | | |
| 84 | FALK 0758288 | 1200T10 COVER - GRID ASSY | 1 | | |
| 85 | FALK 0767955 | 1200T10 COVER | 1 | | |
| 86 | FALK 0725619 | 1200T10 SEAL KIT | 1 | | |
| 87 | FALK 0758263 | 1200T GRID | 1 | | |
| 88 | FALK 0767964 | 1200T10 GASKET | 1 | | |
| 89 | FALK 0744119 | 1200T10 COVER FASTENER SET | 1 | | |
| 90 | FALK 0209018 | 8F HUB RSB | 1 | | |
| TOTAL PRICE ITEMS 1 - 90 | | | | | |
| Company Name: _____ Authorized Signature: _____ | | | | | |
| Bearings, Housings, Adapters, Seals, Etc. | | | | | |

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|---|------------------|----------------------------|-----|------------|-----------|
| ITEM | MANUFACTURER | DESCRIPTION | QTY | UNIT PRICE | EXTENSION |
| 91 | REX ZEP2215 | BEARING, PILLOW BLOCK | 1 | | |
| 92 | REX ZEP5407YF | BEARING, PILLOW BLOCK | 1 | | |
| 93 | REX MEP5407YF67 | BEARING, PILLOW BLOCK | 3 | | |
| 94 | REX ZN11-2315 | BEARING, TAKE-UP BLOCK | 1 | | |
| 95 | REX ZT10-2307 | BEARING, TAKE-UP BLOCK | 4 | | |
| 96 | REX ZT9-5215 | BEARING, TAKE-UP BLOCK | 1 | | |
| 97 | REX ZT11-5315 | BEARING, TAKE-UP BLOCK | 1 | | |
| 98 | TOR SAF 520 | HOUSING ONLY | 8 | | |
| 99 | TOR 22220K | BEARING | 1 | | |
| 100 | TOR SNW 20 .3437 | ADAPTER SLEEVE | 1 | | |
| 101 | TOR LER 102 | SEAL RING | 1 | | |
| 102 | TOR FSAF 520 | HOUSING ONLY (4-BOLT BASE) | 4 | | |
| 103 | TOR SAF 522 | HOUSING ONLY | 1 | | |
| 104 | TOR 22222K | BEARING | 1 | | |
| 105 | TOR SNW 22 3.937 | ADAPTER SLEEVE | 1 | | |
| 106 | TOR LER 109 | SEAL RING | 1 | | |
| 107 | TOR SAF 526 | HOUSING ONLY | 2 | | |
| 108 | TOR 22226K | BEARING | 2 | | |
| 109 | TOR SNW 26 4.437 | ADAPTER SLEEVE | 2 | | |
| 110 | TOR LER 117 | SEAL RING | 1 | | |
| 111 | TOR SAF 528 | HOUSING ONLY | 1 | | |
| 112 | TOR 22228K | BEARING | 2 | | |
| 113 | TOR SNW 28 4.937 | ADAPTER SLEEVE | 2 | | |
| 114 | TOR LER 122 | SEAL RING | 1 | | |
| 115 | TOR SAF 532 | HOUSING ONLY | 4 | | |
| 116 | TOR 22232K | BEARING | 4 | | |
| 117 | TOR SNW 32 5.437 | ADAPTER SLEEVE | 2 | | |
| 118 | TOR LER 130 | SEAL RING | 1 | | |
| 119 | TOR SAF 534 | HOUSING ONLY | 6 | | |
| 120 | TOR 22234K | BEARING | 4 | | |

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Bearings, Housings, Adapters, Seals, Etc.

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|------|-------------------|----------------------------|-----|------------|-----------|
| 121 | TOR SNW 34 5.937 | ADAPTER SLEEVE | 4 | | |
| 122 | TOR LER 140 | SEAL RING | 1 | | |
| 123 | TOR SAF 536 | HOUSING ONLY | 6 | | |
| 124 | TOR 22236K | BEARING | 3 | | |
| 125 | TOR SNW 36 6.437 | ADAPTER SLEEVE | 2 | | |
| 126 | TOR LER 148 | SEAL RING | 4 | | |
| 127 | TOR SAF 538 | HOUSING ONLY | 9 | | |
| 128 | TOR 22238K | BEARING | 18 | | |
| 129 | TOR SNW 38 6.937 | ADAPTER SLEEVE | 8 | | |
| 130 | TOR LER 155 | SEAL RING | 6 | | |
| 131 | TOR SAF 544 | HOUSING ONLY | 1 | | |
| 132 | TOR 22244 | BEARING | 2 | | |
| 133 | TOR SNW 44 7.937 | ADAPTER SLEEVE | 2 | | |
| 134 | TOR LER 167 | SEAL RING | 1 | | |
| 135 | TOR FSAF 517 | HOUSING ONLY (4-BOLT BASE) | 1 | | |
| 136 | TOR 22217K | BEARING | 1 | | |
| 137 | TOR SNW 17 2.937 | ADAPTER SLEEVE | 2 | | |
| 138 | TOR LER 53 | SEAL RING | 1 | | |
| 139 | FSQ ER 705 | SEAL RING | 4 | | |
| 140 | TOR 22219CJW33C3 | SPHERICAL ROLLER BEARING | 1 | | |
| 141 | TOR 22220CJW33C3 | SPHERICAL ROLLER BEARING | 1 | | |
| 142 | TOR 22220KCJW33C3 | SPHERICAL ROLLER BEARING | 1 | | |
| 143 | TOR 22226CJW33C3 | SPHERICAL ROLLER BEARING | 1 | | |
| 144 | TOR 22226KCJW33C3 | SPHERICAL ROLLER BEARING | 2 | | |
| 145 | TOR 22228CJW33C3 | SPHERICAL ROLLER BEARING | 1 | | |
| 146 | TOR 22228KCJW33C3 | SPHERICAL ROLLER BEARING | 2 | | |
| 147 | TOR 22232KCJW33C3 | SPHERICAL ROLLER BEARING | 6 | | |
| 148 | TOR 22234KCJW33C3 | SPHERICAL ROLLER BEARING | 4 | | |
| 149 | TOR 22236KCJW33C3 | SPHERICAL ROLLER BEARING | 3 | | |
| 150 | TOR 22238KCJW33C3 | SPHERICAL ROLLER BEARING | 16 | | |

Company Name: _____ Authorized Signature: _____

Bearings, Housings, Adapters, Seals, Etc.

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|---|------------------------|---|-----|------------|-----------|
| ITEM | MANUFACTURER | DESCRIPTION | QTY | UNIT PRICE | EXTENSION |
| 151 | TOR 22312YMW33W800C4 | VIBRATOR/SHAKER SCREEN BEARING | 2 | | |
| 152 | TOR 22316YMW33W800C4 | VIBRATOR/SHAKER SCREEN BEARING | 8 | | |
| 153 | TOR 23148KYMBW507C08 | SPHERICAL ROLLER BEARING | 2 | | |
| 154 | TOR 23168KYMBW507C08C3 | SPHERICAL ROLLER BEARING | 2 | | |
| 155 | TOR 24136CJW33C3 | SPHERICAL ROLLER BEARING | 3 | | |
| 156 | TOR SAF 22520 | SKF SPERICAL ROLLER PILLOW BLOCK 2 BOLT | 2 | | |
| 157 | TOR SAF 22536 | SKF SPERICAL ROLLER PILLOW BLOCK 2 BOLT | 2 | | |
| 158 | TIM HM127446-90211 | TAPERED ROLLER ASSY | 8 | | |
| 159 | TIM NA24776SW90042 | TAPERED ROLLER ASSY | 20 | | |
| 160 | TIM 95925-40024 | TAPERED ROLLER ASSY | 2 | | |
| 161 | TIM 6535 | TAPERED ROLLER BEARING | 2 | | |
| 162 | TIM 6580 | TAPERED ROLLER BEARING | 2 | | |
| 163 | TIM HM237535 | TAPERED ROLLER CONE | 2 | | |
| 164 | TIM 95500 | TAPERED ROLLER CONE | 2 | | |
| 165 | TIM NA48685SW | CONE | 4 | | |
| 166 | TIM 48620D | CUP | 2 | | |
| 167 | TIM 95295 | TAPERED ROLLER CUP | 4 | | |
| 168 | TIM HM237510 | TAPERED ROLLER CUP | 2 | | |
| 169 | TIM NA48685SW | ROLLER BEARING | 8 | | |
| 170 | TIM H239649NA | TAPERED ROLLER BEARING | 4 | | |
| 171 | TIM H239612CD | TAPERED ROLLER BEARING | 2 | | |
| 172 | TIM SNP-3064X12 | ADAPTOR SLEEVE ASSEMBLIE | 2 | | |
| 173 | TIM 90381 | TAPERED ROLLER BEARING | 2 | | |
| 174 | TIM 6580 | TAPERED ROLLER BEARING | 2 | | |
| 175 | TIM 67388 | TAPERED ROLLER BEARING | 2 | | |
| 176 | TIM 90334/90744 | TAPERED ROLLER BEARING | 2 | | |
| 177 | KOY 7318B5GC3FY | ANGULAR CONTACT BALL BEARING | 2 | | |
| 178 | NTN NJ322C3 | CYLINDRICAL ROLLER BEARING | 1 | | |
| 179 | NTN 23056BK | SPHERICAL ROLLER BEARING | 2 | | |
| 180 | NTN 23052 | SPHERICAL ROLLER BEARING | 2 | | |

Company Name: _____ Authorized Signature: _____

Bearings, Housings, Adapters, Seals, Etc.

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MC DUFFIE COAL TERMINAL DEPARTMENT

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| ITEM | MANUFACTURER | DESCRIPTION | QTY | UNIT PRICE | EXTENSION |
| 181 | SKF A5230TS | CYLINDRICAL ROLLER BEARING | 2 | | |
| 182 | SKF 23130 CC/W33 | SPHERICAL ROLLER BEARING | 2 | | |
| 183 | SKF 63005 | SEAL | 6 | | |
| 184 | DODGE 126289 | F2BSCM111 BEARING FLANGE, 2-BOLT | 4 | | |
| 185 | NAC E5022NR | BEARING SHEAVE | 4 | | |
| 186 | MAG 500 | COUPLING ELEMENT | 3 | | |
| 187 | MAG 500 1.750 | COUPLING | 3 | | |
| 188 | MAG 500 2.125 | COUPLING | 3 | | |
| 189 | MAR 9S 1.625 | COUPLING HALF | 4 | | |
| 190 | MAR 9S 2.625 | COUPLING HALF | 4 | | |
| 191 | FALK 0739826 | T41 CONTROLLED COUPLING SLEEVE ASSY | 1 | | |
| 192 | C-R 33628 | OIL SEAL | 1 | | |
| 193 | C-R 36382 | OIL SEAL | 1 | | |
| 194 | C-R 65021 | OIL SEAL | 2 | | |
| 195 | CS7011 | OIL SEAL | 16 | | |
| 196 | HAR 109X225X12A | OIL SEAL | 12 | | |
| 197 | RNG 2838.127.002.000000 | TORQUE ARM | 2 | | |
| 198 | RNG FRSG700 | CLUTCH (FOR 2" SHAFT) | 2 | | |
| 199 | HKK #120 | ROLLER CHAIN (10' PER BOX) | 6 | | |
| 200 | FSQ EPR09-517 | END CAP | 2 | | |
| 201 | FSQ EPR12-520 | END CAP | 2 | | |
| 202 | FSQ EPR13-522 | END CAP | 2 | | |
| 203 | FSQ EPR15-526 | END CAP | 2 | | |
| 204 | FSQ EPR16-532 | END CAP | 2 | | |
| 205 | FSQ EPR18-534 | END CAP | 2 | | |
| 206 | FSQ EPR21-540 | END CAP | 2 | | |
| 207 | FSQ EPR23-544 | END CAP | 2 | | |
| 208 | FSQ EPR27-528 | END CAP | 2 | | |
| 209 | FSQ SAF 3056 | PILLOW BLOCK HOUSING | 2 | | |
| 210 | FSQ HE3056 10 | ADAPTER SLEEVE 10" | 2 | | |
| 211 | FSQ H3052X9.437" | ADAPTOR SLEEVE | 2 | | |
| 212 | DAYTON (8) 3VX560 | COGGED DRIVE BELT | 2 | | |
| 213 | DAYTON (8) 3VX600 | COGGED DRIVE BELT | 2 | | |
| 214 | NATIONAL 160X200X15 | OIL SEAL | 6 | | |
| 215 | BL1666 | 2" LEAF CHAIN (91 PITCHES) INSIDE LINK ON EACH END | 6 | | |
| TOTAL PRICE ITEMS 91 - 215 | | | | | |
| TOTAL PRICE ITEMS 1 - 215 | | | | | |
| Company Name: _____ Authorized Signature: _____ | | | | | |
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NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE

Bid opening will be March 5, 2020 @ 10:00 a.m. in the McDuffie Terminal Conference Room. NO BIDS WILL BE ACCEPTED AFTER THIS TIME.

PLEASE SEE ATTACHED INDEMNIFICATION SHEET & DISCLOSURE STATEMENT

Company

Address

Representative

Phone Number

Email

ALL BIDS MUST BE NOTARIZED

STATE OF _____)

COUNTY OF _____)

On this ___ day of _____, 20___, before me appeared _____, to me personally known, who, being by me duly sworn, did say that such person executed the foregoing instrument as the free act and deed of such person, having been duly authorized to execute such instrument in such capacity.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public, State of _____

Print Name

My commission expires: _____

THIS PAGE MUST BE NOTARIZED

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NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE



Alabama State Docks/Port Authority

Bid Description: Bearings, Housings, Adapters, Seals, Etc.

Bids to be Open: 3/5/2020

The following paragraph shall be considered a part of the above referenced bid:

Indemnification Clause

The Contractor shall assume all liability for and shall indemnify and save harmless the **State of Alabama** and the **Alabama State Docks/Port Authority** and its officers and employees from all damages and liability for injury to any person or persons, and injury to or destruction of property, including the loss of use thereof, by reason of an accident or occurrence arising from operations under the contract, whether such operations are performed by himself or by any subcontractor or by anyone directly or indirectly employed by either of them occurring on or about the premises, or the ways and means adjacent during the term of the contract, or any extension thereof, and shall also assume the liability for injury and/or damages to adjacent or neighboring property by reason of work done under the contract.

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Please use this as a **guide only** for proper delivery.

Sender Name & Address

Alabama State Port Authority
McDuffie Coal Terminal
Postal Address for US Mail
Physical Address for Courier Service

Sealed Bid: (Description)
Bid Opening Date:

REQUISITION & PROPOSAL

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL DEPARTMENT

DATE:
ORIGINATING DEPT NO.

TO: Prospective Vendors

Please procure the following and **DELIVER TO:**

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL OFFICE
1901 EZRA TRICE BLVD
MOBILE, AL 36602

| NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE |
|---|
|---|

Please return one copy of this bid, duly signed, by **10:00 a.m., March 5, 2020.**

When all bids are publicly opened, UNIT PRICES AND EXTENSIONS shall be entered opposite each item above on which you are prepared to bid for delivery **FREE OF CHARGE TO - McDuffie Coal Terminal (FOB) ALABAMA STATE DOCKS**

No consideration will be given bids unless on this form or a written attachment.

If not prepared to submit a bid, please state over the firm signature and return so that it may be known it was brought to your attention; otherwise your name may be dropped from the list of prospective vendors.

The right is reserved to reject any and all bids deemed for the interest of the Alabama State Port Authority, to strike out any item or items in the bids, and to waive any defect or irregularly not a violation of law or to make any modification in the several conditions herein stipulated that are deemed to be in the best interest of the Alabama State Port Authority, including the separation of items of a class in making awards. In general, awards will be made to the lowest satisfactory vendor.

No Allowance will be made for errors, either of omission or commission, on the part of the vendors. It must be assumed that vendors have fully informed themselves as to all conditions, requirements, and specifications before submitting bids and they cannot expect to be excused or relieved from the responsibility assumed by their bids on the plea of error. In case of error in extension of prices the unit price will govern.

The Port Authority reserves the right to refuse to issue a bid form or a contract to a prospective vendor for any of the following reasons:

- a) Failure to pay, or satisfactorily settle, all bills due for labor and materials on a former contract in force with the Port Authority.
- b) Contractor default under a previous Contract with the Port Authority.
- c) Bid withdrawal or Bid Bond forfeiture on a previous project with the Port Authority.
- d) Unsatisfactory work on a previous contract with the Port Authority.

Port Authority may make such investigations as deemed necessary to determine the ability of the vendor to perform the work, and the vendor shall furnish all such information and data for this purpose as the Port Authority may request. The Port Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such vendor fails to satisfy the Port Authority that such vendor is properly qualified to carry out the obligations of the Contract.

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NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE

ALABAMA STATE PORT AUTHORITY ACCESS POLICY

IMPORTANT NOTICE TO VENDORS REGARDING ACCESS TO ASPA RESTRICTED FACILITIES:

Successful vendors requiring access to the Alabama State Port Authority's Restricted Facilities to fulfill any obligations set forth in this bid must comply fully with the Authority's Access Policy found in its entirety at http://www.asdd.com/portaccess_policy.html. The Port Authority's Access Policy requires all persons permanently employed at the port, including ASPA staff, tenants and their employees, surveyors, agents, stevedores, longshoremen, chaplains, contract labor and persons requesting temporary access to the port, including delivery persons, vendors, contractors, and temporary workers must obtain and display an ASPA issued photo ID badge or visitor badge at all times when accessing or working on port property. In order to obtain an ASPA credential, applicants must also obtain a Transportation Worker Identification Credential (TWIC) and undergo mandatory Security Awareness Training. Information on the TWIC can be found at http://www.asdd.com/portaccess_twicregs.html

Information on Security Awareness Training classes and scheduling can be found at http://www.asdd.com/portaccess_securitytraining.html

ALL PROSPECTIVE VENDORS ARE ENCOURAGED TO REVIEW THESE POLICIES AND CONSIDER THESE REQUIREMENTS IN PREPARING BID SUBMISSIONS.

INSTRUCTIONS FOR VENDORS

ALABAMA STATE PORT AUTHORITY

This instruction sheet is provided as a guide to facilitate the bid process and highlight important points for consideration by vendors. Each vendor is responsible for fully reading and complying with the instructions on the Alabama State Port Authority bid form. **This instruction sheet is to be used as a guide only.**

1. No consideration will be given to bids unless presented on the Alabama State Port Authority "Requisition & Proposal" Form with suitable attachments as deemed necessary by the vendor. Alternate bid proposals may be rendered, with proper support.
2. If your company is not prepared to submit a bid, so state and sign to avoid being deleted from the prospective vendor's list.
3. The Alabama State Port Authority reserves the right to reject any and all bids if deemed in the Alabama State Port Authorities' interest.
4. No allowance will be made for error, either omission or commission.
5. Unit price governs in errors relating to extension of prices.
6. **Bids will not be accepted via FAX or EMAIL.** All bids must be sealed and sent via mail or hand delivered to the McDuffie Coal Terminal Office before the specified date and time.
7. The Alabama State Port Authority accepts no responsibility for facilitating the receipt of bids.
8. All bids must be notarized.
9. Bids received after specified opening time will be returned to the vendor unopened. Vendors are requested to show a return address on the bid envelope.
10. Bids must be filled out completely, including the name, address, telephone number, fax number (if possible) and signature of responsible person.
11. **Questions may be directed to** the Alabama State Port Authority McDuffie Coal Terminal, Dillon Sims, at **(251) 441-7676.**
12. **All hand delivered bids** must be tendered to Alabama State Port Authority, McDuffie Coal Terminal Office 1901 Ezra Trice Blvd., Mobile AL 36602, at or before specified time.
13. **All regular U.S. Postal Mail** must be tendered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
P.O. Box 1588
Mobile, AL 36633-1588
NOTE: THIS METHOD MUST BE MAILED AT LEAST A WEEK BEFORE THE OPENING. PLEASE IDENTIFY YOUR BID PACKAGE!!
14. **All courier / overnight deliveries** (UPS, FEDEX, etc.) must be delivered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
1901 Ezra Trice Blvd.
Mobile, AL 36602
RECOMMENDED METHOD
PLEASE IDENTIFY YOUR BID PACKAGE!!
15. Note: all overnight bids must be **FIRST PRIORITY OVERNIGHT. (8:30 A.M. NEXT MORNING)**
16. Notarization not required on "SALE" bids.
17. Please specify the purchase order number (when available) on envelope.



State of Alabama Disclosure Statement

Required by Article 3B of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

Contract Proposal Request for Proposal Invitation to Bid Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

| STATE AGENCY/DEPARTMENT | TYPE OF GOODS/SERVICES | AMOUNT RECEIVED |
|-------------------------|------------------------|-----------------|
| | | |
| | | |
| | | |

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

| STATE AGENCY/DEPARTMENT | DATE GRANT AWARDED | AMOUNT OF GRANT |
|-------------------------|--------------------|-----------------|
| | | |
| | | |
| | | |

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

| NAME OF PUBLIC OFFICIAL/EMPLOYEE | ADDRESS | STATE DEPARTMENT/AGENCY |
|----------------------------------|---------|-------------------------|
| | | |
| | | |
| | | |

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

| NAME OF FAMILY MEMBER | ADDRESS | NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE | STATE DEPARTMENT/ AGENCY WHERE EMPLOYED |
|-----------------------|---------|---|--|
|-----------------------|---------|---|--|

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

| NAME OF PAID CONSULTANT/LOBBYIST | ADDRESS |
|----------------------------------|---------|
|----------------------------------|---------|

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Article 3B of Title 41, Code of Alabama 1975 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

Revised: 09/2013

THIS PAGE MUST BE NOTARIZED