



Alabama State Port Authority
Requisition and Proposal

Project Name MMBP GUTTER REFURBISHMENT ON VARIOUS BUILDINGS

Project # 10383 Task # 1

To: **Prospective Bidders**

Date: 3/16/2017

Please procure the following and deliver to the address below:

Delivery of Proposal: Alabama State Port Authority Location identified below in Notes #1	Delivery of Purchase or Performance of Work: Alabama State Port Authority Administration Building, Middle Bay Port, Theodore, AL
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Description of Work
<p>This Requisition solicits proposals to Replace the Gutter Systems on seven buildings at the Alabama State Port Authority’s Middle Bay Port facility. The project includes but is not limited to Replace the Entire Gutter System on selected Buildings, perform associated repairs/replacement, and providing a 2 year Contractor Warranty on all work performed with a 5 Year Manufacturer Warranty on Gutter System.</p> <p>Work will be in accordance with: the requirements stated herein; and attached Scope of Work Specifications, reference documents and drawings, Special Conditions and Insurance Requirements; and applicable Federal, State of Alabama and Local Laws.</p> <p>The work consists principally of providing bonds, labor, materials, components, equipment, insurance, meeting Port access requirements, and supervision necessary for performing the work as indicated in the Contract documents. The project site is located at the Mobile Middle Bay Port Complex which is located in Theodore, Alabama.</p> <p>A Pre-Bid Meeting is scheduled for <u>Friday, March 31, 2017 at 8:30 AM</u> at the MMBP Administration Building 100 in Theodore which is located adjacent to the Main Gate. Bidder attendance is <u>Mandatory</u>.</p> <p>All Contractors submitting bids are to carefully examine the site of the proposed work by appointment only and thoroughly review the Contract and Project requirements prior to submission of a bid proposal. Each Bidder shall satisfy oneself as to the character, quality, and quantities of work to be performed, and as to the requirements of the proposed contract. The submission of a proposal shall be proof that the bidding Contractor has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements of the proposed Contract. On bids of \$50,000 or more, bidding Contractor must hold a current Applicable license from the State Licensing Board for General Contractors, Montgomery, Alabama.</p> <p>The work performed under this contract shall not commence until the Contractor has submitted a Performance Bond, Labor & Material Bond, and acceptable Certificate of Insurance. Performance Bond shall be in an amount equal to 100% of the contract price; Labor & Material Bond equal to 100% of the contract price; and Certificate of Insurance shall be as per the attached requirements and countersigned by a licensed resident agent in the State of Alabama.</p> <p>The Contractor shall comply with all Federal and State laws, local ordinances and regulations, and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any manner affect those engaged or employed on the work, or which in any way affect the conduct of the work.</p>



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Description of Work (continued)

The Contractor will be required to Complete all of the work under the Contract within 75 Calendar Days after receipt of a "Notice to Proceed". The work will have to be scheduled and performed in a manner that will not interfere with operations at the facility or ongoing construction activities operating in the immediate and/or adjacent areas. Work will start not later than 10 calendar days after receipt of notice to proceed. ASPA intent is that work hours will be during normal day light hours unless indicated otherwise in this Requisition or approved otherwise.

The Contractor shall place a competent Superintendent on the Project who shall have experience in the work being performed under the Contract. The assigned Superintendent shall have the responsibility for the day-to-day operations of the work and shall Remain on the Project site while the work under the Contract is being performed.

Time is an essential element in the contract. As the prosecution of the work will inconvenience the tenant and interfere with business, it is important that the work be pressed vigorously to completion. Also, the cost to the Alabama State Port Authority of the administration of the Contract, supervision, inspection and engineering will be increased as the time occupied in the work is lengthened. For each day that the work remains incomplete after the time specified, \$100 per day shall be paid by the Contractor to the Alabama State Port Authority as Liquidated Damages for the loss sustained by the State because of failure of the contractor to complete the work within the specified time. Documented weather delays in Writing will be allowed with ASPA project manager approval.

IMPORTANT NOTICE TO BIDDERS REGARDING EMPLOYMENT PRACTICES:

Effective October 1, 2011, the Beason-Hammon Alabama Taxpayer and Citizen Protection Act ("the Act") requires that any business entity contracting with or providing any grant or incentives to the state, including the Alabama State Port Authority, certify compliance with the Act. All Bidders must certify such compliance by executing the enclosed Affidavit and returning it to the Alabama State Port Authority with your bid package. The Affidavit must be notarized. The following E-Verify website link is provided for convenience:

http://www.dhs.gov/files/programs/gc_1185221678150.shtm.



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Contractor's Proposal

The Contractor hereby agrees to perform the previously specified work for the prices outlined in the following schedule. The work listed may be increased or decreased during project execution. In the event the quantities do change due to Bid Prices and available Funding, the unit price shall apply according to the individual Buildings' pricing and its associated Scope of Work. Low Bidder for this Schedule will be selected.

Description	Est Qty	UOM	Unit Price	Value
1. Project Bonds and Insurance	LS	All	LS	\$
2. Mobilization/Demobilization	LS	All	LS	\$
3. Building 100 – <u>Replace</u> PVC Gutter System	LS	All	LS	\$
4. Building 1000 – <u>Replace</u> PVC Gutter System	LS	All	LS	\$
5. Building 303 – <u>Replace</u> Metal Gutter System	LS	All	LS	\$
6. Building 307 – <u>Replace</u> Metal Gutter System	LS	All	LS	\$
	TOTAL BASE BID			\$

Contractor's Proposal - Alternates

The Contractor hereby agrees to perform the specified work for the prices outlined in the following schedule. The following Alternates may be selected in addition to the individual Building's Gutter System work listed above based upon Bid Prices and available funding.

Description	Est Qty	UOM	Unit Price	Value
1. Building 200 – <u>Replace</u> Metal Gutter System	LS	All	LS	\$
2. Building 500 – <u>Replace</u> Metal Gutter System	LS	All	LS	\$
3. Building 903 – <u>Replace</u> PVC Gutter System	LS	All	LS	\$

See Scope of Work for Additional Building Repair Work required that is associated with each Building's Gutter System Replacement Costs listed in these Bid Tables.

Include all associated Building Repair costs in Lump Sum.

NOTES:

1. Sealed bid proposals will be **Received** via courier to the Alabama State Port Authority, Engineering Services, 1400 Alabama State Docks Blvd, Room 216, Administration Building, Main Docks, Mobile, AL 36602 by **10:30 AM on Wednesday, April 26, 2017**. The official Sealed Bid Opening will be conducted at **2:00 PM on April 26, 2017** in the International Trade Center building, 250 North Water Street, 1st floor – Killian Room, Mobile, AL.
 Late or Faxed or Electronic Bids will Not be accepted.
2. Bid proposals must be submitted in sealed envelopes with the words **"Bid Document Enclosed"** clearly marked on the outside of the envelope. The sealed envelope shall also have **the Bidder's Company Name, Contractor's license number, Project Name/Number/ CN Number, and time and date of bid opening shown on the outside.**
3. A Bid Bond or Certified Check made payable to the Alabama State Port Authority and equal to five (5%) percent of the amount bid, not to exceed \$10,000, must accompany the Bid Proposal.



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NOTES (Continued) :

- 4. Authority reserves the right to refuse to issue a Contract to a prospective bidder for any of the following reasons:
 - a) Failure to pay, or satisfactorily settle, all bills due for labor and materials on former Contract in force with the Authority.
 - b) Contractor default under previous Contract with the Authority.
 - c) Proposal withdrawal or Bid Bond forfeiture on previous project with the Authority.
 - d) Unsatisfactory work on previous contract with the Authority.
 - e) Lack of competency and adequate machinery, plant and other equipment for performing the project.
- 5. Port Authority may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish all such information and data for this purpose as the Authority may request. The Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Authority that such bidder is properly qualified to carry out the obligations of the Contract.
- 6. Any questions regarding the procurement should be directed to Rick Smith, P.E., ASPA Project Manager, by email at rasmith@asdd.com.
- 7. The right is reserved, as the interest of the Alabama State Port Authority may require, to reject any and all bids and to waive informalities in bids received.

SIGNATURES

Receipt of following Addendums is acknowledged and included in Bid Pricing :
Addendum(s) _____

Contractor's Signature:

Contractor Company _____

_____	_____	_____
Name	Title	Date

Signature of Party Originating Requisition:

Rick Smith, P.E.

4/16/2017

Rick Smith, P.E.
ASPA Project Manager
Engineering Services

Date



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SCOPE OF WORK SPECIFICATIONS

The work consists principally of Replacing/Replacing up to Seven Buildings' Gutter Systems at the Alabama State Port Authority's Middle Bay Port facility as indicated in Bid Table. This includes Replacing/Repairing Buildings' Gutter Systems as selected by ASPA based upon available funding, and providing a Two Year Warranty on work performed with Five Year Gutter System Manufacturer Material Warranty. Field verify all work required including prior to submitting Bid and include all costs accordingly.

Detailed work specifics are to include but are not limited to:

1. Field verify All work that will be required to provide a complete and functional Gutter System for each building Prior to submitting Bid and include All Costs accordingly.
2. Close examination of the Gutters is required Prior to Bid to accurately determine what work is required due to existing damages which cannot be determined from ground level. This includes Damage to the lower edges of Roof Sheets, Flashing, and area behind Gutters which will be repaired under this Contract.
3. All Building Repair Costs shall be included in each Buildings' Replacement of Gutter System in Bid Table.
4. This Replacement work generally shall include but not be limited to :
Prep, Prime with Rust Inhibitor Primer, and Top Coat with Epoxy on the top and bottom of the rusted bottom edges of Roof Sheets' ends;
Permanently Seal all penetrations;
Replace all Flashing that extends under edge of Roof Sheets and behind Gutter Sections, see Details;
Permanently Seal all Laps of new Gutter Systems;
Provide 1/4" Incline per 10' of Gutter for proper flow to be able to pass ASPA Witnessed Testing;
Reinstall existing Splashblocks and replace ones that are missing;
Remove demolished and construction materials as work progresses and to avoid Tenant conflicts;
Caulk shall be Sonneborn or preapproved equal.
5. Gutter Hangers and Support Brackets shall be installed with a maximum spacing distance between them that is 10% Less than the existing spacing. This is required due to the existing ones have not adequately supported the gutters and need more support. Seal existing penetrations that are not reused.
6. Downspouts shall have at least 4 supports each and per Industry Standards if more are required.
7. Contractor shall thoroughly examine All details of the Gutter Replacement work.
Replace all Gutter Sections, Hangers, Supports, Downspouts, and Appurtenances.
8. Gutter Systems' types, sizes, thickness, and colors shall match existing unless indicated otherwise. Include Details, Cutsheets, and Shop Drawings with Bid.
9. Metal Gutters shall be White Smooth Finish 24 Gauge Metal type.



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10. PVC Gutters shall be Heavy Duty Impact Resistant High Capacity UV Resistant 6" Half Round.
11. Utilization of a ground level work area in Building 1000 Parking Lot for Contractor Lay-Down Area usage during the course of contract work. This must be coordinated with ASPA Project Manager ahead of time to avoid disrupting normal Tenant operations at the buildings.
12. Scheduling of work with sufficient personnel for a rapid application at each building which will minimize interference with normal operations is required. Provide Detailed Schedule with Bid Package based upon Notice to Proceed issued date of May 10, 2017.
13. Contractor shall coordinate with ASPA Project Manager 2 week days ahead of time for performing work at each location to allow tenants' personnel to relocate cars to avoid possible damage and subsequent damage costs and claims.
14. Access to buildings for Tenants shall be provided so as to not disrupt Tenant operations.
15. OSHA Safety requirements shall be followed by Contractor for workers' and tenants' safety.
16. Contractor is responsible for any and all damages to ASPA and Tenants' property including buildings, grounds, utilities, vehicles, etc. Any damage that may occur shall be paid for by the Contractor.
17. Issuance of a Two Year Contractor Warranty which will provide all labor, equipment and materials needed to make the necessary repairs for a period of two years from the date of Final Acceptance of the Project. Issuance of a Five Year Warranty from the Manufacturer of Materials. Clearly compliance indicate in Submittals.
18. Reference Documents: Insurance Requirements for Contract Work; Certificate of Compliance; Disclosure Statement; Site Plan, Building Roof and Elevation Drawings, Building Section Details Drawings at Gutter and Flashing.
19. Available Building Section Detail Drawings of the Gutter locations are available for download at asdd.com under the Notices Tab for your use.
Original Building Names shown on Drawings and associated Building Numbers :
 - Bldg 100 – Security Building - Drawing A4.3
 - Bldg 200 – Medical/Dental Clinic - Drawing A-26
 - Bldg 303 – Public Works Building (Office Building) - Drawing A-306.1
 - Bldg 307 – Public Works Building (Shop and Warehouse Building) - Drawing A-406.2
 - Bldg 500 – Port Operations Building (2 Story Shop and Office Building)
 - Bldg 903 – Enlisted Dining Facility - Drawing A4.2
 - Bldg 1000 – Administration Building - Drawing A4.3
20. Note that some buildings had Metal instead of PVC Gutters installed and vice versa.
Field verify and match existing.



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State of _____
County of _____

CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535, as amended by Act 2012-491)

DATE: _____

RE Contract/Grant/Incentive (describe by number or subject):

_____ by and between
_____ (Contractor/Grantee) and
_____ (State Agency, Department or Public Entity)

The undersigned hereby certifies to the State of Alabama as follows:

- 1. The undersigned holds the position of _____ with the Contractor/Grantee named above, and is authorized to provide representations set out in this Certificate as the official and binding act of that entity, and has knowledge of the provisions of THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 201 1-535 of the Alabama Legislature, as amended by Act 2012-491) which is described herein as "the Act".
2. Using the following definitions from Section 3 of the Act, select and initial either (a) or (b), below, to describe the Contractor/Grantee's business structure.

BUSINESS ENTITY. Any person or group of persons employing one or more persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood, whether for profit or not for profit. "Business entity" shall include, but not be limited to the following:

a. Self-employed individuals, business entities filing articles of incorporation, partnerships, limited partnerships, limited liability companies, foreign corporations, foreign limited partnerships, foreign limited liability companies authorized to transact business in this state, business trusts, and any business entity that registers with the Secretary of State.

b. Any business entity that possesses a business license, permit, certificate, approval, registration, charter, or similar form of authorization issued by the state, any business entity that is exempt by law from obtaining such a business license and any business entity that is operating unlawfully without a business license.

EMPLOYER. Any person, firm, corporation, partnership, joint stock association, agent, manager, representative, foreman, or other person having control or custody of any employment, place of employment, or of any employee, including any person or entity employing any person for hire within the State of Alabama, including a public employer. This term shall not include the occupant of a household contracting with another person to perform casual domestic labor within the household.

- ____ (a) The Contractor/Grantee is a business entity or employer as those terms are defined in Section 3 of the Act.
____ (b) The Contractor/Grantee is not a business entity or employer as those terms are defined in Section 3 of the Act.

- 3. As of the date of this Certificate, Contractor/Grantee does not knowingly employ an unauthorized alien within the State of Alabama and hereafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama;
4. Contractor/Grantee is enrolled in E-Verify unless it is not eligible to enroll because of the rules of that program or other factors beyond its control.

Certified this _____ day of _____ 2017

Name of Contractor/Grantee/Recipient

By: _____

The above Certification was signed in my presence by the person whose name appears above, on this _____ day of _____ 2017.

WITNESS: _____
Printed Name of Witness



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State of Alabama
Disclosure Statement

(Required by Act 2001-955)

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

- Contract Proposal Request for Proposal Invitation to Bid Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

- Yes No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

Table with 3 columns: STATE AGENCY/DEPARTMENT, TYPE OF GOODS/SERVICES, AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

- Yes No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

Table with 3 columns: STATE AGENCY/DEPARTMENT, DATE GRANT AWARDED, AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

Table with 3 columns: NAME OF PUBLIC OFFICIAL/EMPLOYEE, ADDRESS, STATE DEPARTMENT/AGENCY



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2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.



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Proposed Bidders List
Thomas Roofing Lisa Irby – lisa@thomasroofing.com Kyle Thomas – kyle@thomasroofing.com 251-438-2036
Mansfield Industrial Tony Humphries – TonyHumphries@k2industrial.com 850-477-6437
All-South Subcontractors, Inc. Jonathan Provencher – jonathanprovencher@allsouthsub.com 251-621-8450
Teague Construction Systems, Inc. Gaillard Teague – gaillard@teaguecsi.com 251-689-1089
Rob't J. Baggett Kristina@rjbaggett.com
Construction Solutions Chip Conklin – chip@constructionsolutions.com 251-443-8403
Keith Mosley Construction, Inc. Keith Mosley - kmosleykmc@comcast.net 251-679-0265
Mandal's Inc. Mary Dodge – mdodge@mandalsroofing.com 228-864-1474
Note: Other qualified Bidders that are not listed are encouraged to Bid also.