



Alabama State Port Authority

P. O. BOX 1588 · MOBILE, ALABAMA 36633-1588
250 NORTH WATER STREET · MOBILE, ALABAMA 36602
www.asdd.com
ALABAMA STATE PORT AUTHORITY

Project Name Overhead Crane Sale

February 26, 2020

Mr. Billy Reed
Billy Reed Trucking
218 N. Telegraph Rd.
Saraland, AL 36571

Re: ***Notice of Intent to Award
Overhead Crane Sale***

Dear Mr. Reed:

The Department has reviewed your Bids for the above referenced project items and finds it acceptable. Please complete the following (X) marked items and return within five (5) business days.

- 1. Execute the Labor & Material Bond.
- 2. Provide detailed removal plan for approval
- 3. Provide proof of General Contractors License
- 4. Provide Certificates of Insurance with required coverage and naming Alabama State Port Authority as insured. Please note, our *Notice to Proceed* will not be issued until Certificates of Insurance evidencing the required coverages are received.
- 5. Execute Disclosure Statement (affidavit to state).
- 6. Executed Certificate of Compliance and attach documentation proving enrollment in the E-Verify Program

Please return all copies for execution by the Alabama State Port Authority. One (1) completely executed copy will be returned with the "Notice to Proceed" for your use and file.

Sincerely,

A handwritten signature in blue ink, appearing to read "Phillip Draughter, Jr.", written over a horizontal line.

Phillip Draughter, Jr.
Manager, Theodore Operations