

REQUISITION & PROPOSAL

ALABAMA STATE PORT AUTHORITY
MCDUFFIE COAL TERMINAL DEPARTMENT

DATE: 11/18/2021
 ORIGINATING DEPT NO. 106

TO: Prospective Vendors
 Please **procure** the following and **DELIVER TO**:

ALABAMA STATE PORT AUTHORITY
 MCDUFFIE COAL TERMINAL OFFICE
 1901 EZRA TRICE BLVD
 MOBILE, AL 36603

NAMES OF ARTICLES, SPECIFICATIONS AND PURPOSE

The Alabama State Port Authority McDuffie Terminal will be accepting proposals on the following or approved equal. Direct all technical questions to **Tom Alvarez @ (251) 441-7534.**

Pricing must remain valid for a minimum of 45 days.

All shipping and handlings charges must be included in your lump sum price.

Lead time will be a factor in awarding of this bid.

Item	Description	Delivery	Lump Sum Price
1	One (1) 5000 kVA, 23kV- 4.16Y/2.40kV, DELTA-WYE substation transformer Manufacture: _____	_____ weeks	\$

Must meet all technical specifications found on pages 2-8, pictures on pages 9-11 and the Attachments listed below.

Attachment 1	SPEC. NO 479 - SHEET NO. 19 SPEC. NO. 475 - SHEET NO. S-1 SPEC. NO. 475 - SHEET NO. E-2 SPEC. NO. 475 - SHEET NO. E-3	Attachment 5	EXIST TRANSFORMER ELEV.
Attachment 2	NE MCC BUILDING LAYOUT	Attachment 6	2 PICTURES OF EXISTING XFORMER
Attachment 3	DWG NO. C27252 DWG. 438-SKE1	Attachment 7	1 PICTURE OF EXISTING XFORMER
Attachment 4	EXIST TRANSFORMER PLAN	Attachment 8	PRIMARY DISCONNECT / LIS CABINET TAG

Receipt of all drawings and attachments listed above is acknowledged:

Company Name: _____

Authorized Signature: _____ Print Name: _____

The Alabama State Port Authority reserves the right to reject any and all bids.

Bid Opening is 11/18/2021 at 10am. in the McDuffie Conference Room

Bids must be labeled: Substation Transformer for Northeast MCC Bldg. - 11/18/2021

Substation Transformer for Northeast MCC Bldg.

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TRANSFORMERS

1.0 GENERAL

The Alabama State port Authority is purchasing a substation transformer for the Northeast MCC Building at the McDuffie Terminal in Mobile Alabama. The new transformer will be installed in the same location as the existing transformer and the intent is to duplicate the physical dimensions and connection locations to provide a direct replacement.

The Manufacturer shall furnish the following Substation Transformer:

One (1) 5000 kVA , 23kV- 4.16Y/2.40kV, DELTA-WYE substation transformer

The transformer indicated **in** this specification is being purchased directly by the Owner. The manufacturer will be required to coordinate with the Owner for delivery and installation as well as the testing and start-up for the above equipment.

2.0 REFERENCES

This transformer and all components shall be designed, manufactured and tested in accordance with the latest applicable standards of NEMA, ANSI and IEEE.

3.0 DOCUMENTATION

3.1 Submittals- For Review/Approval

- 3.1.1 A submittal review by the Owner is required prior to fabrication to insure compliance with the specifications.
- 3.1.2 All information listed for review should be submitted in one package.
- 3.1.3 The following information shall be submitted to the Owner:

- a) Master drawing index
- b) Front view elevation and weight
- c) Plan view
- d) Schematic diagrams
- e) Nameplate diagram
- f) Component list
- g) Conduit entry/exit locations

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- h) Ratings including:
 - kVA
 - Primary and secondary voltage Taps
 - Primary and secondary continuous current
 - Basic Impulse Level
 - Impedance
 - Insulation class and temperature rise
 - Sound level
- i) Cable terminal sizes
- j) Product data sheets.
- k) Busway connection

- 3.1.4 After the return of approval drawings or after any change made to previously approved drawings, the manufacturer shall submit a revised copy of the entire submittal package.
- 3.1.5 After completion of the inspection and testing procedures the manufacturer shall submit a complete set of "as built" drawings.
- 3.1.6 The following information shall be submitted for record purposes:
 - a) Operating and Maintenance Instructions
 - b) Wiring diagrams
 - c) Certified production test reports
 - d) Installation information
 - e) Seismic certification.

4.0 QUALIFICATIONS

- 4.1 For the equipment specified herein, the manufacturer shall be ISO 9001 certified.
- 4.2 The manufacturer of this equipment shall have produced similar electrical equipment for a minimum period of five (5) years. When requested by the Owner, an acceptable list of installations with similar equipment shall be provided demonstrating compliance with this requirement.

5.0 WARRANTY

The manufacturer warrants that the equipment specified within this specification will be free from all defects in design, materials, equipment and workmanship, for a period of not less than two (2) years from the **Project Acceptance** date. This warranty shall include all structures, mechanisms and components that are manufactured or provided by the manufacturer.

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6.0	<u>REGULATORY REQUIREMENTS</u>												
6.1	UL label required												
6.2	FM Approved												
7.0	DELIVERY, STORAGE AND HANDLING One (1) copy of the manufacturer's delivery, storage and handling instructions shall be included with the equipment at time of shipment.												
8.0	SERVICE AND ENVIRONMENTAL CONDITIONS Unless otherwise specified , this equipment is intended for use in ambient temperatures that do not exceed a maximum of 45 degrees C (113 degrees F) or a minimum of -30 degrees C (-22 degrees F). Hazardous Area Classification: Class II, Div 2, Grp F.												
9.0	PRODUCTS LIQUID TRANSFORMERS												
9.1	Manufacturers												
9.1.1	Eaton - Cutler-Hammer												
9.1.2	ABB												
9.1.3	OR EQUAL. All other manufacturers require OWNER's approval												
	The listing of the specific manufacturers above does not imply acceptance of their products that do not meet the specified ratings, features and functions. Manufacturers listed above are not relieved from meeting these specifications in their entirety.												
9.2	Ratings -The ratings of the replacement transformers shall be as follows and duplicate that of the existing transformer as shown on the attached photos of existing name plates. Any conflict between the name plate data and this specification; the name plate data will govern: Transformer – North East MCC <table style="margin-left: 20px; border: none;"> <tr> <td style="padding-right: 20px;">kVA Rating</td> <td>5000kVA [OA]</td> </tr> <tr> <td>Impedance</td> <td>7.0%</td> </tr> <tr> <td>HV</td> <td>23kV [DELTA]</td> </tr> <tr> <td>HVBIL</td> <td>150kV</td> </tr> <tr> <td>HV De-energized Taps</td> <td>+/- 2 - 2 ½ % full capacity</td> </tr> <tr> <td>LV</td> <td>4.16/2.40kV [WYE]</td> </tr> </table>	kVA Rating	5000kVA [OA]	Impedance	7.0%	HV	23kV [DELTA]	HVBIL	150kV	HV De-energized Taps	+/- 2 - 2 ½ % full capacity	LV	4.16/2.40kV [WYE]
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9.3 Construction

- 9.3.1 The primary feed and secondary outlet connection locations and orientations shall match those of the existing transformer. Approximate locations are indicated on included drawings and photographs. Actual locations will be confirmed with successful bidder after contract award.
- 9.3.2 The unit shall be filled with Envirotemp FR3 Fluid or any listed "less flammable liquid" equal to Envirotemp FR3 Fluid as required by 2020 NEC 450-23.
- 9.3.3 The transformers shall carry its continuous rating with average winding temperature rise by resistance that shall not exceed 65 degrees C for the substation transformer. This is based on an average ambient of 30 degrees C over 24 hours with a maximum of 40 degrees C.
- 9.3.4 The transformer shall be designed to carry short time emergency overloads in accordance with (ANSI) IEEE C57.12 as applicable. Duration and magnitude of designed withstand capability shall be as outlined in (ANSI) IEEE C57.12.90 and the latest draft of the IEEE short-circuit test code.
- 9.3.5 The transformer shall be designed to meet the sound level standards for liquid transformers as defined in NEMA TR1. The measurement procedure shall be as specified in (ANSI) IEEE C57.12.90.
- 9.3.6 High-voltage and low-voltage windings shall be copper. Insulation between layers of the windings shall be by Insuldur paper or equal.
- 9.3.7 The main transformer tank and attached components shall be designed to withstand pressures 25% greater than the required operating design value without permanent deformation. Construction shall consist of carbon steel plate reinforced with external sidewall braces. All seams and joints shall be continuously welded.
- 9.3.8 Each radiator assembly of the substation transformer shall be removable with valves and receive a quality control pressurized check for leaks. The entire tank assembly shall receive a similar leak test before tanking. A final six-hour leak test shall be performed after the transformer is tanked, welded and completed to ensure that there are no leaks before shipment.
- 9.3.9 All equipment shall be of the type normally furnished for outdoor applications, shall be designed for satisfactory operation under conditions of heavy exposure to sand, dust and salt laden moisture, and shall be adequately treated or protected against corrosion, moisture, salt, mold, dust, sand, and other destructive elements to which it may be exposed during operation. The equipment shall be suitable for tropical environments.

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9.4 Protection

9.4.1 Substation Transformer:

9.4.1.1 The primary side of the substation transformer shall include an Integral Vacuum Fault Interrupter (VFI). The VFI shall have a maximum interrupting rating of 12000A RMS symmetrical with resettable fault protection up through 35kV. The VFI shall also include a Tri-Phase electronic breaker control with over 100 minimum trip settings and 5 selectable time current curves.

9.4.1.2 The secondary side of the substation transformer shall include a 1200AVacuum Circuit Breaker with a microprocessor based relay for protection. Protection shall include:

- a) Ground Fault
- b) Overcurrent
- c) Overvoltage
- d) Undervoltage
- e) Shall interface with an HRG system to be provided by others.

9.5 Accessories - Transformer features and accessories shall include:

9.5.1 De-energized tap changer with cover mounted, externally operated, padlockable handle

9.5.2 Combination drain and filter valve and sampling device

9.5.3 Manual gas pressure test connection

9.5.4 Filling plug and filter press connection in cover

9.5.5 Dial-type top liquid thermometer

9.5.6 Magnetic liquid level gauge

9.5.7 Provisions for lifting, provisions for jacking, base designed for skidding or rolling in two directions

9.5.8 Ground pad- stainless steel

9.5.9 Instruction nameplate – stainless steel

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9.5.10	Pressure vacuum gauge
9.5.11	Welded-on main tank cover and handhole in cover
9.5.12	Pressure relief device
9.6	Finish- The paint shall be applied using an air spray with air-dry acrylic topcoat system to a minimum of three mils average thickness. Outdoor liquid transformer units shall include suitable outdoor paint finish for installation in a high humidity, salt corrosive environment.
9.7	Terminal Compartments/Flange Connections
9.7.1	The transformer-shall have no exposed electrical parts and its design shall meet the requirements of 2020 NEC 110.31 in the fact that no additional guarding or fencing shall be required for this equipment for the protection of personnel.
9.7.2	The 5000kVA Transformer shall include separate, completely enclosed HV and LV cable terminal compartment.
10.0	EXECUTION
10.1	Factory Testing
10.1.1	The following standard factory tests shall be performed on all equipment provided under this section. All tests shall be in accordance with the latest version of ANSI and NEMA standards.
10.1.1.1	Resistance measurements of all windings on the rated voltage connection of each unit and at the tap extremes of one unit only of a given rating on this project
10.1.1.2	Ratio tests on the rated voltage connection and on all tap connections
10.1.1.3	Polarity and phase-relation tests on the rated voltage connections
10.1.1.4	No-load loss at rated voltage on the rated voltage connection
10.1.1.5	Exciting current at rated voltage on the rated voltage connection
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10.1.1.6	Impedance and load loss at rated current on the rated voltage connection of each unit and on the tap extremes of one unit only of a given rating on this project
10.1.1.7	Applied potential test
10.1.1.8	Induced potential tests
10.1.2	The manufacturer shall provide three (3) certified copies of factory test reports.
10.2	Manufacturer's Certification Field Installation Certification will be supplied separately under another contract.
10.3	Installation 10.5.1 Installation will be performed by others.
10.4	<u>Field Measurements</u> Supplier will be responsible for obtaining any field measurements necessary to provide a complete package and to comply with the requirements of this specification. ASPA will assist as needed to obtain the necessary information.
10.5	<u>Field Testing</u> Field Testing will be supplied separately under another contract.

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Northeast Transformer
 Tag 1



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Northeast Transformer
Tag 2



Substation Transformer for Northeast MCC Bldg.

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Northeast Transformer
Picture



Substation Transformer for Northeast MCC Bldg.

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Bid opening will be November 18, 2021 @ 10:00 a.m. in the McDuffie Terminal Conference Room. NO BIDS WILL BE ACCEPTED AFTER THIS TIME.

PLEASE SEE ATTACHED INDEMNIFICATION SHEET & DISCLOSURE STATEMENT

Company

Address

Representative

Phone Number

Email

ALL BIDS MUST BE NOTARIZED

STATE OF _____)

COUNTY OF _____)

On this ___ day of _____, 20___, before me appeared _____, to me personally known, who, being by me duly sworn, did say that such person executed the foregoing instrument as the free act and deed of such person, having been duly authorized to execute such instrument in such capacity.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public, State of _____

Print Name

My commission expires: _____

THIS PAGE MUST BE NOTARIZED

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Alabama State Docks/Port Authority

Bid Description: Substation Transformer for Northeast MCC Bldg.

Bids to be Open: 11/18/2021

The following paragraph shall be considered a part of the above referenced bid:

Indemnification Clause

The Contractor shall assume all liability for and shall indemnify and save harmless the **State of Alabama** and the **Alabama State Docks/Port Authority** and its officers and employees from all damages and liability for injury to any person or persons, and injury to or destruction of property, including the loss of use thereof, by reason of an accident or occurrence arising from operations under the contract, whether such operations are performed by himself or by any subcontractor or by anyone directly or indirectly employed by either of them occurring on or about the premises, or the ways and means adjacent during the term of the contract, or any extension thereof, and shall also assume the liability for injury and/or damages to adjacent or neighboring property by reason of work done under the contract.

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Please use this as a **guide only** for proper delivery.

Sender Name & Address

Alabama State Port Authority
McDuffie Coal Terminal
Postal Address for US Mail
Physical Address for Courier Service

Sealed Bid: (Description)
Bid Opening Date:

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Please return one copy of this bid, duly signed, by **10:00 a.m., November 18, 2021**.

When all bids are publicly opened, UNIT PRICES AND EXTENSIONS shall be entered opposite each item above on which you are prepared to bid for delivery **FREE OF CHARGE TO - McDuffie Coal Terminal (FOB) ALABAMA STATE DOCKS**

No consideration will be given bids unless on this form or a written attachment.

If not prepared to submit a bid, please state over the firm signature and return so that it may be known it was brought to your attention; otherwise your name may be dropped from the list of prospective vendors.

The right is reserved to reject any and all bids deemed for the interest of the Alabama State Port Authority, to strike out any item or items in the bids, and to waive any defect or irregularly not a violation of law or to make any modification in the several conditions herein stipulated that are deemed to be in the best interest of the Alabama State Port Authority, including the separation of items of a class in making awards. In general, awards will be made to the lowest satisfactory vendor.

No Allowance will be made for errors, either of omission or commission, on the part of the vendors. It must be assumed that vendors have fully informed themselves as to all conditions, requirements, and specifications before submitting bids and they cannot expect to be excused or relieved from the responsibility assumed by their bids on the plea of error. In case of error in extension of prices the unit price will govern.

The Port Authority reserves the right to refuse to issue a bid form or a contract to a prospective vendor for any of the following reasons:

- a) Failure to pay, or satisfactorily settle, all bills due for labor and materials on a former contract in force with the Port Authority.
- b) Contractor default under a previous Contract with the Port Authority.
- c) Bid withdrawal or Bid Bond forfeiture on a previous project with the Port Authority.
- d) Unsatisfactory work on a previous contract with the Port Authority.

Port Authority may make such investigations as deemed necessary to determine the ability of the vendor to perform the work, and the vendor shall furnish all such information and data for this purpose as the Port Authority may request. The Port Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such vendor fails to satisfy the Port Authority that such vendor is properly qualified to carry out the obligations of the Contract.

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ALABAMA STATE PORT AUTHORITY ACCESS POLICY

IMPORTANT NOTICE TO VENDORS REGARDING ACCESS TO ASPA RESTRICTED FACILITIES:

Successful vendors requiring access to the Alabama State Port Authority's Restricted Facilities to fulfill any obligations set forth in this bid must comply fully with the Authority's Access Policy found in its entirety at http://www.asdd.com/portaccess_policy.html The Port Authority's Access Policy requires all persons permanently employed at the port, including ASPA staff, tenants and their employees, surveyors, agents, stevedores, longshoremen, chaplains, contract labor and persons requesting temporary access to the port, including delivery persons, vendors, contractors, and temporary workers must obtain and display an ASPA issued photo ID badge or visitor badge at all times when accessing or working on port property. In order to obtain an ASPA credential, applicants must also obtain a Transportation Worker Identification Credential (TWIC) and undergo mandatory Security Awareness Training. Information on the TWIC can be found at http://www.asdd.com/portaccess_twicregs.html

Information on Security Awareness Training classes and scheduling can be found at http://www.asdd.com/portaccess_securitytraining.html

ALL PROSPECTIVE VENDORS ARE ENCOURAGED TO REVIEW THESE POLICIES AND CONSIDER THESE REQUIREMENTS IN PREPARING BID SUBMISSIONS.

INSTRUCTIONS FOR VENDORS

ALABAMA STATE PORT AUTHORITY

This instruction sheet is provided as a guide to facilitate the bid process and highlight important points for consideration by vendors. Each vendor is responsible for fully reading and complying with the instructions on the Alabama State Port Authority bid form. **This instruction sheet is to be used as a guide only.**

1. No consideration will be given to bids unless presented on the Alabama State Port Authority "Requisition & Proposal" Form with suitable attachments as deemed necessary by the vendor. Alternate bid proposals may be rendered, with proper support.
2. If your company is not prepared to submit a bid, so state and sign to avoid being deleted from the prospective vendor's list.
3. The Alabama State Port Authority reserves the right to reject any and all bids if deemed in the Alabama State Port Authorities' interest.
4. No allowance will be made for error, either omission or commission.
5. Unit price governs in errors relating to extension of prices.
6. **Bids will not be accepted via FAX or EMAIL.** All bids must be sealed and sent via mail or hand delivered to the McDuffie Coal Terminal Office before the specified date and time.
7. The Alabama State Port Authority accepts no responsibility for facilitating the receipt of bids.
8. All bids must be notarized.
9. Bids received after specified opening time will be returned to the vendor unopened. Vendors are requested to show a return address on the bid envelope.
10. Bids must be filled out completely, including the name, address, telephone number, fax number (if possible) and signature of responsible person.
11. **Questions may be directed to** the Alabama State Port Authority McDuffie Coal Terminal, Dillon Sims, at **(251) 441-7676.**
12. **All hand delivered bids** must be tendered to Alabama State Port Authority, McDuffie Coal Terminal Office 1901 Ezra Trice Blvd., Mobile AL 36602, at or before specified time.
13. **All regular U.S. Postal Mail** must be tendered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
P.O. Box 1588
Mobile, AL 36633-1588
NOTE: THIS METHOD MUST BE MAILED AT LEAST A WEEK BEFORE THE OPENING. PLEASE IDENTIFY YOUR BID PACKAGE!!
14. **All courier / overnight deliveries** (UPS, FEDEX, etc.) must be delivered to:
ASPA - McDuffie Coal Terminal
ATTN: Dillon Sims
1901 Ezra Trice Blvd.
Mobile, AL 36603
RECOMMENDED METHOD
PLEASE IDENTIFY YOUR BID PACKAGE!!
15. Note: all overnight bids must be **FIRST PRIORITY OVERNIGHT. (8:30 A.M. NEXT MORNING)**
16. Notarization not required on "SALE" bids.
17. Please specify the purchase order number (when available) on envelope.



State of Alabama Disclosure Statement

Required by Article 3B of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

Contract Proposal Request for Proposal Invitation to Bid Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

Yes No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED
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If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS
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By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Article 3B of Title 41, Code of Alabama 1975 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

Revised: 09/2013

THIS PAGE MUST BE NOTARIZED