
March 29, 2018

Alabama State Port Authority
Attn: Phillip Draughter Jr. @ 251- 441-7514
250 North Water Street, Mobile, AL 36602

BID SOLICITATION FOR PURCHASE OF PROPERTY

**ALABAMA STATE PORT AUTHORITY
SEALED-BID AUCTION
SURPLUS PROPERTY DISPOSAL**

<http://www.asdd.com/>

WHERE: 250 North Water Street, Mobile, Alabama 36602

WHEN: March 29, 2018 9:00 a.m.

INSPECTION: March 22nd – 28th 2018, Mon. - Fri., 8:00 a.m. to 3:00 p.m. by appointment only.

REQUIRMENTS: Bidders must meet and agree to all requirements listed in the bid documents, and Insurance requirements unless otherwise provided in the invitation.

CONSIDERATION OF BIDS: This is a **SEALED-BID AUCTION**. All bids are to be submitted, on the supplied forms, with all enclosed documents, in a sealed envelope, clearly marked on the outside, "**BID DOCUMENT SURPLUS PROPERTY**". Bid submission deadline is 4:00 p.m., March 28, 2018, 250 North Water Street, Mobile Alabama 36602. No electronic or faxed bids will be considered. The original bidder or company representative with proper identification may withdraw a bid prior to the bid opening time (9:00 a.m. March 29, 2018).

PROPERTY UP FOR AUCTION

TRUCKS, INDUSTRIAL EQUIPMENT, TELEPHONE EQUIPMENT, A/C UNITS, RADIOS, COMPUTERS, LAPTOPS, SERVERS, PRINTERS, AND MORE

For information contact: Phillip Draughter Jr. office (251) 441-7514 Cell (251) 331-9466
pdraughter@asdd.com

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BIDDER INSTRUCTIONS

This instruction sheet in addition to the Bid Form provides rules/guidelines for the bid process. Bidders are responsible for fully complying with instructions on the ALABAMA STATE PORT AUTHORITY bid forms.

1. No consideration will be given to bids unless presented on the ALABAMA STATE PORT AUTHORITY'S "Bid Solicitation for Purchase of Property" form with suitable attachments as deemed necessary by the bidder.
2. If your company is not prepared to submit a bid, so state and sign to avoid removal from the prospective bidder's list.
3. The ALABAMA STATE PORT AUTHORITY reserves the right to reject any or all bids if deemed in its and the State of Alabama's interest.
4. No allowance will be made for error, either omission or commission.
5. Unit price governs in errors relating to extension of prices.(Fixed price per lot)
6. Bids will not be accepted via FAX or EMAIL. All bids must be sealed and sent via U.S. Mail to ALABAMA STATE PORT AUTHORITY, ATTN: Phillip Draughter Jr., P.O. Box 1588, Mobile, AL 36633 before the specified bid opening date and time. **Hand Delivery instructions are in Item 12 of the Bid Instruction Sheet.** All bids must be clearly marked on the outside, "**BID DOCUMENT SURPLUS PROPERTY**".
7. The ALABAMA STATE PORT AUTHORITY accepts no responsibility for facilitating the receipt of bids.
8. **All Bids must be notarized.**
9. Bids delivered after specified time will not be accepted. Bidders are requested to show return address on the outside of the bid envelope.
10. Bids must be filled out completely, including the name, address, telephone number, and signature of responsible person.
11. Questions may be directed to the ALABAMA STATE PORT AUTHORITY, Property manager, Phillip Draughter Jr., at office (251) 441-7514, cell (251) 331-9466. Mon – Fri 7:00a.m. to 4:00p.m.

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12. All hand delivered sealed bids must be tendered to ALABAMA STATE PORT AUTHORITY, Monday through Friday, between 7:00 a.m. to 3:00 p.m., Central Standard/Daylight Savings Time, at 250 North Water Street, Suite 330, Charolatte Sykes, Mobile, AL 36602.
13. Sealed bids will be opened at 9:00 a.m. (sharp), Central Standard Time, March 29, 2018 in the Killian room at 250 North Water Street (1st Floor), Mobile, Alabama 36602.
14. The Successful Bidder shall, within three (3) business days of receipt of the AUTHORITY'S, "Notice of Award", provide full payment in the form of a **cashier's check or bank draft ONLY**, payable to the ALABAMA STATE PORT AUTHORITY. Failure to make payment within the allotted time may render Bidder's Award null and void. Payment shall be accepted between the hours of 8:00 a.m. and 5:00p.m., Monday through Friday, in the Office of Pete Dranka, Comptroller, 250 N. Water Street, 2nd Floor, Mobile, AL 36602. Payment in full must be received prior to Bidder taking possession of the subject property.
15. All remaining unpaid lots will be offered for the awarded bid price on a "first come first paid" basis. You need not be a registered bidder to purchase an unpaid lot, however, the payment and removal rules will apply.
16. Successful bidder(s) agree to hold harmless the ASPA, its agents, or employees from any losses, costs, and /or damages incurred in the loading of items for removal from ASPA property and/or in transport. Loading and Removal from ASPA property shall be the sole responsibility of the bidder(s).
17. Titles to all vehicles located on site will be issued at time of payment. Titles for off-site vehicles will be at vehicle location. The name on the title must agree with the name on the bid Forms (no exceptions). Requests for replacement titles will cost \$65.00.
18. Bidders are encouraged to visit the site and familiarize themselves with all details regarding the condition of the vehicles and other items prior to submitting bids.
19. Bidders will forfeit all rights to items and all payments to ASPA if items are not removed within 10 business days of ASPA Receipt of Payment. NO REFUNDS. Each awarded lot/items must be removed in its entirety. Partial removal will not be allowed and could result in forfeiture of rights to items and payments.
20. Nonpaying bidders will be banned from future auctions.
21. **All pages of this document must be included in your submission.**

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Quantity	Bid Item Description	Bid Price
1	LOT#1 McDuffie Yard 4 location A/C units	
1	LOT#2 McDuffie Yard 4 location Appliances	
1	LOT#3 McDuffie Yard 4 location Front End Loader 32814	
1	LOT#4 McDuffie Yard 4 location Dump Truck 33255	
1	LOT#5 McDuffie Yard 4 location Bob Cat Loader 29911	
1	LOT#6 McDuffie Yard 4 location Bob Cat Loader 29936	
1	LOT#7 McDuffie Yard 4 location Dodge Crew Cab Pickup 34321	
1	LOT#8 McDuffie Yard 4 location Utility Bed Only 32646	
1	LOT#9 Building 53 location HP Plotter 32177	
1	LOT#10 Building 53 location Computers and Servers	
1	LOT#11 Building 53 location Laptops	
1	LOT#12 Building 53 location Printers	
1	LOT#13 Building 53 location Battery Backups	

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1	LOT#14 Building 53 location Office Furniture	
1	LOT#15 Building 53 location File Cabinets	
1	LOT#16 Building 53 location Misc. Electronics	
1	LOT#17 Building 53 location Radios	
1	LOT#18 Building 53 location Recording Equipment	
1	LOT#19 Main Docks Yard Location Chevrolet Pickup 33159	
1	LOT#20 Main Docks Yard Location Dodge Pickup 09856	
1	LOT#21 Main Docks Yard Location Ford Pickup 29878	
1	LOT#22 Main Docks Yard Location Chevrolet SUV 33472	
1	LOT#23 Main Docks Yard Location Trash Hoppers	
1	LOT#24 Main Docks Yard Location A/C Units	
1	LOT#25 Middle Bay Port Location Printers Copiers and Electronics	
1	LOT#26 Middle Bay Port Location Camera and Surveillance Equipment	

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BIDS MUST BE SIGNED BY BIDDER, COMPANY OFFICIAL OR AUTHORIZED REPRESENTATIVE

Upon my Award of Bid, I affirm the stipulated bid price will be paid within _____ days from receipt of written notification by the authority:

Individual/Company Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone No.: _____

I hereby certify that I have not been a party to any agreement or collusion among bidders, prospective bidders or employees of the State of Alabama and the Alabama State Port Authority in restraint of Freedom of Competition, by agreement to bid at a fixed price or to refrain bidding, or otherwise.

Sworn To and Subscribe before me on this,

Bidder's Signature: _____

The _____ Day of _____, 20 ____

Bidder's Name (Print): _____

Notary Public

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INDEMNIFICATION AGREEMENT

_____ does hereby assume all liability for and shall indemnify and hold harmless the State of Alabama and the Alabama State Port Authority and its officers and employees from all damages and liability for injury to any persons and injury to or destruction of property, by reason of any accident or occurrence arising during, or resulting from the viewing of Alabama State Port Authority property located at the ASPA, as it relates to the Inspection to be held on March 22nd - March 28th, Bid opening will be held on February 28, 2018 and subsequent removal upon award.

By: _____

(Its Authorized Representative)

Date: _____

Receipt Acknowledged by: _____

(Alabama State Port Authority Representative)