



**Alabama State Port Authority
Requisition and Proposal**

Project Name McDuffie Coal Terminal T-10 Control Room Building Roof Replacement

McDuffie Work Order #

To: Prospective Bidders

Date: August 11, 2021

Please procure the following and deliver to the address below:

| | |
|---|--|
| Delivery of Proposal Alabama State Port Authority Location identified below in Notes #1 | Delivery of Purchase or Performance of Work Alabama State Port Authority McDuffie Coal Terminal 1901 Ezra Trice Blvd. Mobile, AL 36603 |
|---|--|

Description of Work

This Requisition solicits proposals to replace T-10 Control Room Building Roof that is approximately 1600 sf of Modified Bitumen Roofing at the Alabama State Port Authority McDuffie Coal Terminal facility. Field Verify exact quantities required prior to submitting Bid and include all costs accordingly. The project includes but is not limited to the removal and disposal of existing roof, scupper replacement, new decking insulation, placement of tapered insulation, flashing replacement, sealing expansion joint, and a new 20 Year Warranty Roof System. Work will be in accordance with: the requirements stated herein; and attached Scope of Work Specifications, reference documents and drawings, Special Conditions and Insurance Requirements; and applicable State of Alabama Laws. The work consists principally of providing bonds, labor, materials, equipment, insurance, meeting access requirements, and supervision necessary for replacing the roof as indicated in the Contract documents.

The Project Site is located at the Alabama State Port Authority, McDuffie Coal Terminal facility in Mobile, AL.

A **Pre-Bid Meeting** is scheduled for **Thursday, July 29, 2021 at 10:00 AM** in the McDuffie Administration Building Conference Room at 1901 Ezra Trice Blvd, Mobile, AL 36603.

Bidder attendance and associated Site Visit is **Mandatory**.

Contractor without TWIC Cards shall coordinate at least 1 Day Prior to the Pre-Bid Meeting to allow access to the Terminal. This is to allow time before the Meeting to sign in and meet Escort before 9:30 AM.

No exceptions due to Access Limitations and time constraints.

All Contractors submitting bids are to carefully examine the site of the proposed work by appointment only and thoroughly review the Contract and Project requirements prior to submission of a bid proposal. Each Bidder shall satisfy oneself as to the character, quality, and quantities of work to be performed, and as to the requirements of the proposed contract. The submission of a proposal shall be proof that the bidding Contractor has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements of the proposed Contract.

On bids of \$50,000 or more, bidding Contractor must hold a current license from the State Licensing Board for General Contractors, Montgomery, AL, with the classification being BC-S Moisture Protection - Roofing.

The work performed under this contract shall not commence until the Contractor has submitted a Performance Bond, Labor & Material Bond, and acceptable Certificate of Insurance. Performance Bond shall be in an amount equal to 100% of the contract price; Labor & Material Bond equal to 100% of the contract price; and Certificate of Insurance shall be as per the attached requirements and countersigned by a licensed resident agent in the State of Alabama.

The Contractor shall comply with all Federal and State laws, local ordinances and regulations, and all orders and decrees of bodies or tribunals having any jurisdiction or authority, which in any manner affect those engaged or employed on the work, or which in any way affect the conduct of the work.



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Description of Work (continued)

The Contractor shall be required to Complete all of the work under the Contract within **30 Calendar Days** after receipt of a "Notice to Proceed". The work will have to be scheduled and performed in a manner that will not interfere with operations of the facility or ongoing construction activities operating in the immediate and adjacent areas. Work will start not later than 10 calendar days after receipt of notice to proceed. ASPA intent is that work hours will be during normal day light hours unless indicated otherwise in this Requisition or approved otherwise.

The Contractor shall place a competent Superintendent on the Project who shall have experience in the work being performed under the Contract. The assigned Superintendent shall have the responsibility for the day-to-day operations of the work and shall remain on the Project site while the work under the Contract is being performed.

Time is an essential element in the contract. As the prosecution of the work will inconvenience the tenant and interfere with business, it is important that the work be pressed vigorously to completion. Also, the cost to the Alabama State Port Authority of the administration of the contract, supervision, inspection and engineering will be increased as the time occupied in the work is lengthened. For each day that the work remains incomplete after the time specified, \$200 per day shall be paid by the Contractor to the Alabama State Port Authority as Liquidated Damages for the loss sustained by the State because of failure of the contractor to complete the work within the specified time(s) indicated in the Scope of Work's Project Phasing description.

IMPORTANT NOTICE TO BIDDERS REGARDING ACCESS TO ASPA RESTRICTED FACILITIES:

Successful bidders requiring access to the Alabama State Port Authority's Restricted Facilities to fulfill any obligations set forth in this bid must comply fully with the Authority's Access Policy found in its entirety at http://www.asdd.com/portaccess_policy.html. The Port Authority's Access Policy requires all persons permanently employed at the port, including ASPA staff, tenants, and their employees, surveyors, agents, stevedores, longshoremen, chaplains, contract labor and persons requesting temporary access to the port, including delivery persons, vendors, contractors, and temporary workers to obtain and display an ASPA issued photo ID badge or visitor badge at all times when accessing or working on port property. In order to obtain an ASPA credential, applicants must also obtain a Transportation Worker Identification Credential (TWIC) and undergo mandatory Security Awareness Training. Information on the TWIC can be found at http://www.asdd.com/portaccess_twicregs.html. Information on Security Awareness Training classes and scheduling can be found at http://www.asdd.com/port_accessecuritytraining.html. ALL PROSPECTIVE BIDDERS ARE ENCOURAGED TO REVIEW THESE POLICIES AND CONSIDER THESE REQUIREMENTS IN PREPARING BID SUBMISSIONS.

IMPORTANT NOTICE TO BIDDERS REGARDING EMPLOYMENT PRACTICES:

Effective October 1, 2011, the Beason-Hammon Alabama Taxpayer and Citizen Protection Act ("the Act") requires that any business entity contracting with or providing any grant or incentives to the state, including the Alabama State Port Authority, certify compliance with the Act. All Bidders must certify such compliance by executing the enclosed Affidavit and returning it to the Alabama State Port Authority with your bid package. The Affidavit must be notarized. The following E-Verify website link is provided for convenience: http://www.dhs.gov/files/programs/gc_1185221678150.shtm.



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| Contractor's Proposal | | | | |
|--|-----------------------|-----|------------|-------|
| The Contractor hereby agrees to perform the previously specified work for the prices outlined in the following schedule. The quantities listed may be increased or decreased during project execution. In the event the quantities do change, the unit price shall apply according to scope of work. | | | | |
| Description | Est Qty | UOM | Unit Price | Value |
| 1. Project Bonds and Insurance | LS | All | LS | \$ |
| 2. Mobilization/Demobilization including Port Access Credentials & TWIC costs | LS | All | LS | \$ |
| 3. Removal and reinstallation of existing appurtenances | LS | All | LS | \$ |
| 4. Removal and Disposal of Existing Modified Bitumen Roofing System | LS | All | LS | \$ |
| 5. All items to provide complete roofing system as specified | LS | All | LS | \$ |
| 6. Rooftop Air Conditioner Associated Work | LS | All | LS | \$ |
| 7. Installation of new roofing system | | | | |
| 8. Warranties | LS | All | LS | \$ |
| | TOTAL BASE BID | | | \$ |
| | | | | |

NOTES:

1. Sealed bid proposals will be received via courier to the McDuffie Coal Terminal, 1901 Ezra Trice Blvd. Mobile, AL 36603 by **10:00 AM on Wednesday, August 11, 2021**. The official Sealed Bid Opening will be conducted at **10:00 AM on Wednesday, August 11, 2021** at McDuffie Coal Terminal, 1901 Ezra Trice Blvd. Admin Conference Room.
Faxed or electronic or Late Bids will Not be Accepted.
2. Bid proposals must be submitted in sealed envelopes with the words **"Bid Document Enclosed"** clearly marked on the outside of the envelope. The sealed envelope shall also have **the bidder's name, contractor's license number, project name, and time and date of bid opening shown on the outside.**
3. A Bid Bond or Certified Check made payable to the Alabama State Port Authority and equal to five (5%) percent of the amount bid, not to exceed \$10,000, must accompany the Bid Proposal.
4. Authority reserves the right to refuse to issue a proposal form or a contract to a prospective bidder for any of the following reasons:
 - a) Failure to pay, or satisfactorily settle, all bills due for labor and materials on former contract in force with the Authority.
 - b) Contractor default under previous Contract with the Authority.
 - c) Proposal withdrawal or Bid Bond forfeiture on previous project with the Authority.
 - d) Unsatisfactory work on previous contract with the Authority.
 - e) Lack of competency and adequate machinery, plant and other equipment for performing the project.



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NOTES (Continued) :

- 5. Authority may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish all such information and data for this purpose as the Authority may request. The Authority reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Authority that such bidder is properly qualified to carry out the obligations of the Contract.
- 6. Any RFI questions regarding the procurement should be directed to Scott Wallace, MCD Maintenance Manager, at phone number (251) 408-7068 and/or swallace@asdd.com.
- 7. The right is reserved, as the interest of the Alabama State Port Authority may require, to reject any and all bids and to waive informalities in bids received.

SIGNATURES

Receipt of following addendums is acknowledged:

Addendum No. _____

Addendum No. _____

Contractor's Signature: _____

Contractor Company _____

| | | |
|------|-------|------|
| Name | Title | Date |
|------|-------|------|

Signature of Party Originating Requisition:

Scott Wallace

July 19, 2021

Scott Wallace
Maintenance Manager
McDuffie Coal Terminal

Date



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SCOPE OF WORK SPECIFICATIONS

The work consists principally of replacing the existing Modified Bitumen Roof Membrane with a new 20 Year Warranty SBS Modified Bitumen system.

Detailed work specifics are to include but are not limited to:

1. Installation of new roofing system by manufacturer's certified applicator.
2. Utilization of a ground level work area near building for Contractor Lay-Down Area usage during the course of contract work. This must be coordinated with ASPA Project Manager ahead of time to avoid disrupting normal Port and Terminal Plant operations.
3. Scheduling of work with sufficient personnel for a rapid application which will minimize interference with operations and avoid allowing water intrusion into a high voltage electrical building.
4. Complete removal to concrete deck and disposal of existing roof system. All roofing removed during any one day must be "dried-in" with new roofing the same day to avoid water intrusion. Includes removal of associated appurtenances such as air conditioning units (note: wireless communication from the tower must remain in service during construction). McDuffie personnel will disconnect all appropriate electrical devices.
5. Install a complete roofing system consisting of a 2 ply SBS Modified Bitumen system.
 - a. System must include at a minimum.
 - i. 3" polyisocyanurate insulation
 - ii. Tapered insulation to achieve a slope of ¼" fall per foot of horizontal distance.
 - iii. 2 ply SBS Modified Bitumen roofing system (cap sheet shall be white) – fastening methods may be proposed by the contractor but shall not damage the building in any way or allow for intrusion of materials into the building.
 - iv. 24 Ga. Stainless steel perimeter flashing
 - v. All other items to install a complete, watertight roofing system.
6. The roofing system must meet the local wind code. The contractor must submit a letter or equal from a qualified engineer licensed in the state of Alabama stating that the roofing system meets The local wind code.
7. Reinstall appurtenances to include air conditioning system, mass communication device, etc. McDuffie personnel will assist with electrical connections.
8. Contractor shall Pre-Coordinate with ASPA Project Manager and plant personnel to assure port operations are not interrupted. This will also help to avoid delays and conflicts with Contractor performing work.
9. Perform clean-up of site at completion of work.



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10. Issuance of a Two Year Contractor Guarantee on project workmanship After Final Acceptance..
11. Issuance of a Twenty Year Warranty from the manufacturer guaranteeing and stating the Roofing System to be Waterproof, Watertight, and free of Leaks covering labor and materials.

Reference Documents:

Insurance Requirements for Contract Work;
Port Access Policy and Requirements located on ASPA website asdd.com/Notices.



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ALABAMA STATE PORT AUTHORITY INSURANCE REQUIREMENTS FOR CONTRACT WORK

INDEMNIFICATION

The Contractor shall assume all liability for and shall indemnify and save harmless the State of Alabama and the Alabama State Port Authority, doing business as Alabama State Docks (ASD), and its officers and employees from all damages and liability for injury to any person or persons, and injury to or destruction of property, including the loss of use thereof, by reason of an accident or occurrence arising from operations under the contract, whether such operations are performed by himself or by any subcontractor or by anyone directly or indirectly employed by either of them occurring on or about the premises, or the ways and means adjacent during the term of the contract, or any extension thereof, and shall also assume the liability for injury and/or damages to adjacent or neighboring property by reason of work done under the contract.

INSURANCE REQUIREMENTS

The Contractor shall not commence work under the contract until he has obtained all insurance required under the following paragraphs and until such insurance has been approved by ASD, nor shall the Contractor allow any subcontractor to commence work until all similar applicable insurance has been obtained by the subcontractor or the Contractor has provided coverage for the subcontractor. The Contractor shall provide, at his expense, insurance in accordance with the following :

General Requirements (applicable to all policies)

All policies of insurance must be written with companies acceptable to ASD. The Contractor shall furnish to ASD certificates of insurance, signed by the licensed agent evidencing required coverages. ASD reserves the right to require certified copies of any and all policies. Each policy of insurance shall provide, either in body of the policy or by endorsement, that such policy cannot be substantially altered or cancelled without thirty (30) days' written notice to ASD and to the insured. Except for Workers Compensation, said policies will identify Alabama State Port Authority, its officers, officials, agents, servants and employees as Primary and Non-contributory Additional Insureds in connection with work performed for, on behalf of, or on the property of ASD including a waiver of all rights of subrogation.

General Liability

The Contractor shall take out and maintain during the life of the contract Commercial General Liability insurance, including Blanket Contractual and Completed Operations coverages, in an amount not less than \$2,000,000 for any one occurrence for bodily injury, including death, and property damage liability.

Automobile Liability

The Contractor shall take out and maintain during the life of the contract Business Automobile Liability insurance covering any auto in an amount not less than \$1,000,000 for any one occurrence for bodily injury, including death, and property damage liability.

Workers Compensation

The Contractor shall take out and maintain during the life of the contract Workers Compensation and Employers Liability insurance providing coverage under the Alabama Workers Compensation Act in an amount not less than that required by Alabama law.

Where applicable, Contractor shall take out and maintain during the life of the contract insurance providing coverage as required by Federal statute, including but not limited to U.S. Longshoremen and Harborworkers' Compensation Act (USL&H), Jones Act, and Railroad Federal Employers Liability Act (FELA).



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State of _____
County of _____

CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535, as amended by Act 2012-491)

DATE: _____

RE Contract/Grant/Incentive (describe by number or subject):

_____ by and between
_____ (Contractor/Grantee) and
_____ (State Agency, Department or Public Entity)

The undersigned hereby certifies to the State of Alabama as follows:

- The undersigned holds the position of _____ with the Contractor/Grantee named above, and is authorized to provide representations set out in this Certificate as the official and binding act of that entity, and has knowledge of the provisions of THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (ACT 2011-535 of the Alabama Legislature, as amended by Act 2012-491) which is described herein as "the Act".
- Using the following definitions from Section 3 of the Act, select and initial either (a) or (b), below, to describe the Contractor/Grantee's business structure.

BUSINESS ENTITY. Any person or group of persons employing one or more persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood, whether for profit or not for profit. "Business entity" shall include, but not be limited to the following:

a. Self-employed individuals, business entities filing articles of incorporation, partnerships, limited partnerships, limited liability companies, foreign corporations, foreign limited partnerships, foreign limited liability companies authorized to transact business in this state, business trusts, and any business entity that registers with the Secretary of State.

b. Any business entity that possesses a business license, permit, certificate, approval, registration, charter, or similar form of authorization issued by the state, any business entity that is exempt by law from obtaining such a business license and any business entity that is operating unlawfully without a business license.

EMPLOYER. Any person, firm, corporation, partnership, joint stock association, agent, manager, representative, foreman, or other person having control or custody of any employment, place of employment, or of any employee, including any person or entity employing any person for hire within the State of Alabama, including a public employer. This term shall not include the occupant of a household contracting with another person to perform casual domestic labor within the household.

- ____ (a) The Contractor/Grantee is a business entity or employer as those terms are defined in Section 3 of the Act.
 ____ (b) The Contractor/Grantee is not a business entity or employer as those terms are defined in Section 3 of the Act.

- As of the date of this Certificate, Contractor/Grantee does not knowingly employ an unauthorized alien within the State of Alabama and hereafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama;
- Contractor/Grantee is enrolled in E-Verify unless it is not eligible to enroll because of the rules of that program or other factors beyond its control.

Certified this _____ day of _____ 20 _____

Name of Contractor/Grantee/Recipient

By: _____

The above Certification was signed in my presence by the person whose name appears above, on this _____ day of _____ 20_____.

WITNESS: _____
Printed Name of Witness



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Proposed Bidders List

| |
|---|
| <p>Thomas Roofing Lisa Irby – lisa@thomasroofing.com; Kyle Thomas – kyle@thomasroofing.com 251-438-2036</p> |
| <p>Mansfield Industrial Tony Humphries – TonyHumphries@k2industrial.com 850-477-6437</p> |
| <p>All-South Subcontractors, Inc. Jonathan Provencher – jonathanprovencher@allsouthsub.com 251-621-8450</p> |
| <p>Teague Construction Systems, Inc. Gaillard Teague – gaillard@teaguecsi.com 251-689-1089</p> |
| <p>Rob't J. Baggett Kristina@rjbaggett.com</p> |
| <p>Construction Solutions Chip Conklin – chip@constructionsolutions.com 251-443-8403</p> |
| <p>Keith Mosley Construction, Inc. Keith Mosley - kmosleykmc@comcast.net 251-679-0265</p> |
| <p>Mandal's Inc. Mary Dodge – mdodge@mandalsroofing.com 228-864-1474</p> |
| <p>Dobson Sheet Metal & Roofing, Inc. Robert Dobson, III (Bobby) - bdobson@dobsonroofinginc.com 251/479-3755</p> |
| <p>All-South Subcontractors Brian Schaffer - brianschaffer@allsouthsub.com 251/621-8450</p> |
| <p>Langan Constuction & Remodeling Dennis Langan – 251/661-8881</p> |
| <p>K2 Mansfield Industrial Tony Humphries - tony Humphries@k2industrial.com 850/477-6437</p> |
| <p>Baker Roofing Vince Hicks – vhicks@bakerroofing.com 850/771-6976</p> |
| <p>Note: Other qualified Bidders that are not listed are encouraged to Bid also.</p> |



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State of Alabama Disclosure Statement (Required by Act 2001-955)

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP TELEPHONE NUMBER

This form is provided with:

- Contract Proposal Request for Proposal Invitation to Bid Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

- Yes No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT TYPE OF GOODS/SERVICES AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

- Yes No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT DATE GRANT AWARDED AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE ADDRESS STATE DEPARTMENT/AGENCY

OVER



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2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

| NAME OF FAMILY MEMBER | ADDRESS | NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE | STATE DEPARTMENT/ AGENCY WHERE EMPLOYED |
|-----------------------|---------|---|--|
|-----------------------|---------|---|--|

If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

| NAME OF PAID CONSULTANT/LOBBYIST | ADDRESS |
|----------------------------------|---------|
|----------------------------------|---------|

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature _____ Date _____

Notary's Signature _____ Date _____ Date Notary Expires _____

Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.